

Addendum 1 – Vendor Questions and DCDHS Responses  
**423005-ACM Mental Health Case Management and Medication/Prescriber Services**

1. Are the targets under this engagement in Section 2.5 "Current Operations & Levels of Service Delivery" a combination of providers or per provider granted this contract? If combined, how are the units expected per the contract to a vendor divided, by three, by the number of staff rostered, or another measure?

**A: Target unit totals reflect total targeted units under this engagement. The allocation of service units to contract awardees will directly rely on the competitive scoring process. This request for proposal reflects the competitive procurement process defined by Dane County Ordinance for competitive contracting. Therefore, contract awardees and size of contracts awarded are both associated with the competitive scoring process.**

2. If the unit targets identified will be increased by 46% for TCM and 128% for Prescribing from the last year reported within the RFP, will vendors be supported by Dane County to significantly increase, if possible with current workforce shortages, Psychiatry, Nursing, and Clinical staffing?

**A: Prospective awardees should only bid on the number of service units they will have ability to fulfill.**

3. It appears that the vendors will be expected to bill third party insurance and Medicaid prior to submitting to Dane County within this contract. How will reporting be adjusted to encompass the length of time between providing a service, submission of a Medicaid or HMO billing, and the outcome of that billing prior to being able to bill to the contract? Monthly reporting will have to be adjusted for this timeline. This may create a significant length of time between an agency having to pay employees for providing a service and seeing any amount of reimbursement.

**A: The billing expectation related to third party liability is not changed relative to current practice nor is there a change planned for reporting.**

4. Are vendors expected to combine Medicaid billing from separate organizations under a single trading partner for entry of claims? And if so, will that entity be the County or will one of the vendors coordinate billing?

**A: Dane County – Human Services is the Medicaid provider on file with WI Medicaid and serves to coordinate and submit billing. The competitive procurement establishes purchase of service agencies as subcontractors operating under Dane County as the designated WI Medicaid provider.**