

Certificate of Insurance listing Dane County as Additional Insured

There are two acceptable methods of listing Dane County as an additional insured on a certificate of insurance (COI) with regards to commercial general liability (GL) coverage. Either method below will satisfy the GL policy contract requirement.

- 1) Include a statement in the “DESCRIPTON OF OPERATIONS...” section of the COI. See example below.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES Dane County is included as an additional insured for General Liability.

- 2) Marking the “ADDL INSD” column, to show the certificate holder is an additional insured.

TYPE OF INSURANCE	ADDL INSD
Commercial General Liability	X

The certificate holder should be listed as:

Dane County
Attn: Contract Coordination Assistant
1202 Northport Drive
Madison WI 53704
Email: dcdhscontracts@countyofdane.com

Depending on the services contracted, some providers will need to include coverages for commercial/business automobile liability and/or professional liability on their COI. For complete insurance language, please refer to the Insurance section of your contract.

If you have questions, please contact the Contract Coordination Assistant at 608-242-6391 or by email at dcdhscontracts@countyofdane.com.