

## CCS Rehabilitation Worker Training Checklist (Initial)

Staff Name: \_\_\_\_\_

<u>Training Area</u>	<u>Date Completed</u>	<u>Name of Training</u>	<u>Duration of Training</u>
Recovery Concepts		<ul style="list-style-type: none"> <li>UW-GB BHTP CCS Orientation Course (see attached)</li> <li><a href="#">CCS Overview</a></li> </ul>	13 hours 4 hours
Consumer Rights		<ul style="list-style-type: none"> <li>UW-GB BHTP CCS Orientation Course</li> </ul>	(counted above)
Consumer-centered Individual Treatment Planning		<ul style="list-style-type: none"> <li>UW-GB BHTP CCS Orientation Course</li> </ul>	(counted above)
Mental Illness		<ul style="list-style-type: none"> <li>UW-GB BHTP CCS Orientation Course</li> </ul>	(counted above)
Co-occurring Mental Illness and Substance Abuse		<ul style="list-style-type: none"> <li>UW-GB BHTP CCS Orientation Course</li> </ul>	(counted above)
Psychotropic Medications and Side Effects		<ul style="list-style-type: none"> <li>UW-GB BHTP CCS Orientation Course</li> </ul>	(counted above)
Functional Assessment		<ul style="list-style-type: none"> <li><a href="#">Strength-Based Assessment and Planning</a></li> </ul>	1.5 hours
Local Community Resources		<ul style="list-style-type: none"> <li>Review 2-1-1 Website <a href="https://211wisconsin.communityos.org/">https://211wisconsin.communityos.org/</a></li> <li>Review <a href="#">Community Resources</a></li> </ul>	1 hour
Adult Vulnerability		<ul style="list-style-type: none"> <li><a href="#">Elder Abuse</a></li> <li><a href="#">Sexual Violence in Later Life</a></li> <li><a href="#">Navigating Depression in Older Adults</a></li> <li><a href="#">Older Adults Living with Serious Mental Illness</a></li> <li><a href="#">Older Adults and Depression</a></li> <li>Other:</li> </ul>	1 hour 1 hour 2 hours 1 hour 6 hours
Consumer Confidentiality		<ul style="list-style-type: none"> <li><a href="#">CCS Laws &amp; Client Rights</a></li> <li><a href="#">HIPAA Privacy Rule and Sharing Information Related to Mental Health</a></li> <li><a href="#">Privacy and Security of Electronic Health Information (HIPAA)</a></li> <li><a href="#">HIPAA: Secure Electronic Health Records</a></li> </ul>	3 hours 1 hour 3 hours 2 hours
TOTAL HOURS <i>(must equal 30 or more)</i>			

*\*You may use a training to meet the criteria for more than one of these areas if it applies to more than one area, but the hours/duration may only be counted once*

*\*\*Documentation of each training completed must be submitted with this form to complete this requirement*

*\*\*\*Only 1 training required per competency area*

**I certify that I have met the training requirements for CCS as outlined in DHS 36 for a Rehabilitation Worker**

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Employee Signature

Date