

CCS Policy/Procedures
Criteria for Determining Need for Psychosocial Rehabilitation Services
DHS 36.14

Policy Statement: The CCS program will be available to persons who need more services than those offered through outpatient counseling or other non-intensive programs but less than what is standard for community support programs. Eligibility is restricted to adults and children with mental health and/or substance use disorders.

Discussion and Procedures:

1. CCS Intake staff who have been certified as screeners will administer the State's Functional Screen to determine CCS eligibility. These screeners will assess and document initial service needs.
2. Eligibility criteria will include:
 - a. a diagnosis of a mental health or substance use disorder
 - b. a functional impairment that interferes with one or more major life activities
 - c. a need for services that is described as ongoing and comprehensive but can be either low- or high-intensity.
3. In addition to the functional screen; subjective professional clinical evaluations of the screeners, the Service Director, and in consultation with other professionals listed in DHS 36.10 (2) (e) 1. through 14. will be taken into account.
4. The applicant for services must meet one of the following descriptions:
 - a. Group 1: persons in need of ongoing, high-intensity comprehensive services and who have diagnoses of a major mental disorder or substance use disorder. They have substantial needs for psychiatric, substance use and/or medical treatment.
 - b. Group 2: Persons in need of ongoing, low-intensity comprehensive services who have a mental or substance use disorder. They can function independently and be stable much of the time but occasionally have acute psychiatric crises.
5. If the applicant meets eligibility criteria, a Mental Health Professional will attest to the need for CCS and psychosocial rehabilitation services and will sign an authorization for services.
6. After the applicant becomes a CCS client, there will be an annual functional screen review and update. Updated information will be used in the

development of future service plans or to consider if the person served is reaching his/her discharge goals.

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